

【就業輔導組】協助你 尋找退休後的方向

適合 警隊退休人員 及 行將退休人員 之職位空缺

Jobs available for **Retired / Retiring Force Officers**

如有興趣及有任何查詢，請聯絡

就業輔導組

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檔案編號	職位	月薪(約數)	職位要求
Ref. No	Vacancies	Monthly Salary (approx.)	Requirement
27a	Head of Security (Hong Kong Island – Central)	\$50,000-\$60,000	<p>Requirements:</p> <ul style="list-style-type: none">- Retired/retiring IP or above- Bodyguard Training Certificate- Diploma in Law enforcement and Security Management granted by university- Leadership Training Certificate granted by Outward Bound Training School- Criminal Investigation Training Certificate granted by police Detective Training School- At least 7 years experience in Hong Kong Police, including criminal investigation training <p>Duties:</p> <ul style="list-style-type: none">- Perform bodyguard duty for VIPs – upon instruction from CEO’s secretary.- Monitor physical security measures for bank properties, including alarm system.- Act as ‘Principal Liaison Officer’ of the bank to offer full co-operation & support with law enforcement bodies such as police, ICAC in assisting their investigation.- Work closely with other internal departments in planning security measures in the workplace.

- Provide regular training to staff related to security measures and crime information.
- Handle counterfeit banknotes found in branches, including loss and found property.
- Clearly convey crime information and ideas through corporate communication channel to staff for arousing security sense.
- Respond to any emergency callouts at all offices and branches to deal with bank robbery and other crime.
- Perform bodyguard duty for members of the Senior Management, Board Directors / other VIPs while visiting the bank.

27b Security Assistant Manager \$32,000
 (Hong Kong Island – Central)

Requirements:

- Matriculated and above, preferably University graduate.
- Bodyguard / VIP Protection Certification
- Instructor Level in Martial Arts / Self Defense / VIP Protection & High level of physical Fitness.

Duties:

- Under direct instruction from Head of Security, developing, administering and delivering security related issues, involving front and back office, visitor security, security guard force and specialized training programs for all segments of the Banks. (e.g. Fire related)
 - Assist and support all Branch Network, in a liaison role of implementing security components for operations and others strategic processes, and supervising the development and implementation of required security devices and processes at all levels.
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- Perform access control duties.
- Handling of Counterfeit items and co-operate with Commercial Crime Bureau accordingly.
- Supervise / ensure the smooth operation of section.
- Supervising guard forces at appropriate locations and ensure the necessary areas are adequately covered with sufficient manpower. Supervise the guard's security inclusive of (contractor).
- To carry out and provide support on administrative duties as instructed by Head of Security.
- Supervise / manage all security systems (including Fire) work at bank properties.
- Implement building security and safeguard the bank properties.
- Perform bodyguard duty for members of the Senior Management, Board Directors / other VIPs while visiting the bank.

27c	保安主任/助理保安主任 (港島區 – 中環)	\$28,000-\$32,000	5.5 天，10 小時(0800-1800)，星期六(0800-1300)，逢星期日休息，中五，持有效保安人員許可證，持急救證書更佳，懂 MS Word 及電郵，銀行假。
28a	數據中心保安主管 (九龍區 – 將軍澳)	\$23,000-\$26,000	6 天，9 小時(2245-0745)，中三，持有效保安人員許可證甲類、乙類及 QAS，懂讀寫中文，能操粵語及簡單英語，軍裝制服。
28b	數據中心助理保安主管 (九龍區 – 將軍澳)	\$19,500	6 天，8 小時(0730-1530/1355-2255)，固定更，中三，持有效保安人員許可證甲類、乙類及 QAS，懂讀寫中文，能操粵語及簡單英語，軍裝制服。
30a	數據中心保安主管 (新界區 – 葵涌)	\$26,000-\$27,000	5 天，12 小時(0730-1930)，輪休，中三，持有效保安人員許可證甲類、乙類及 QAS，懂讀寫中文，能操粵語及簡單英語，軍裝制服。

30b	數據中心保安員 (新界區 – 葵涌)	\$19,000-\$20,000	5 天, 12 小時(0730-1930/1930-0730), 固定更, 中三, 持有效保安人員許可證甲類、乙類及 QAS, 懂讀寫中文, 能操粵語及簡單英語, 軍裝制服。
36	司機 (港島區 – 中半山)	\$24,000-\$26,000	5 天, 10 小時(0700-1700), 輪休, 良好駕駛紀錄, 具私人司機經驗優先, 酌情性花紅。
39	辦公室助理 (港島區 – 灣仔)	\$13,000	5 天, 8.5 小時(0900-1730), 逢星期六日休息, 熟悉 MS Office 及中英文打字, 良好組織能力, 乾淨整潔, 銀行假。
46a	復康巴士車長 (全港各區)	\$18,965 (超時\$100/小時)	6 天, 每更 8 小時(0700-2000), 3 年或以上駕駛經驗, 持有效 9 號車牌, 良好駕駛紀錄, 新人獎金(滿一年 \$15,000), 醫療福利。
46b	兼職復康巴士車長 (全港各區)	\$100/小時	工作天數及時數面議, 3 年或以上駕駛經驗, 持有效 9 號車牌, 良好駕駛紀錄。
47	私人保安 (港島區 – 中環)	\$32,000-\$35,000	6 天, (0600-1900)每更 10-12 小時, 輪休, 持有效 1、2 號車牌, 超時津貼, 出差津貼(離境), 醫療津貼, 膳食津貼, 酌情性花紅。
48	醫院保安主任 (九龍區 – 九龍灣)	\$25,500	6 天, 8 小時(0900-1700), 輪休, 中五, 懂基本電腦操作, 懂英文會話及書寫, 必須持有急救證書、有效保安人員許可證甲類、乙類及 QAS, 軍裝制服。
49	保安員 (九龍區 – 何文田房屋委員會總部)	\$12,220	6 天, 8 小時(2300-0700), 輪休, 中五, 持有效保安人員許可證, 約滿酬金, 勤工獎\$500。
50a	保安巡邏主任 (紅磡/沙田)	\$20,000 起	6 天, 每更 9 小時(0800-2400), 輪班, 輪休, 持有效保安人員許可證及 QAS, 持 1、2 號車牌。 (駕駛巡邏車到公司轄下崗位進行巡邏。)

50b	保安經理 (港島區 – 銅鑼灣)	\$23,000 起	6 天，8 小時(1100-1900)，輪休，中五，持有效保安人員許可證及 QAS，2 年相關經驗，便裝制服。
52	辦公室助理 (九龍區 – 觀塘)	\$12,000-\$16,000	5 天，8.5 小時(0900-1730)，逢星期六日休息，中三，銀行假，酌情性花紅。
54	風險及安全主任 (九龍區 – 尖沙咀)	\$15,000-\$16,000	5-6 天，長短週，每更 9 小時(0800-1700 / 1400-2300 / 2300-0800)，每週工作 48 小時，輪班，輪休，中五，持有效保安人員許可證，一年相關工作經驗。
55	高級經理(保安部) (深圳市寶安區)	\$40,000-\$45,000	<p>5 天，9.5 小時(0800-1730)，逢星期六日休息，(全年約有 6 個星期六需工作)，星期一至五能於內地留宿優先。</p> <p>大專或以上，持有效保安人員許可證，有保安/EHS 管理工作經驗優先，持中國註冊安全工程師證書優先，提供午膳、住宿及中港接駁巴士，中國假期，雙糧，酌情性花紅。</p> <p>職責:</p> <ul style="list-style-type: none"> - 負責執行有關工廠安全保衛方面(包括內部保安及外部保安)的規章制度和方針政策。 - 擬定年度安全、消防工作計劃，組織執行日常消防、安全管理。 - 組織實施防火檢查及火災隱患的整改工作，統籌環境、健康及安全(EHS)的管理工作。 - 負責本部門的各職務的擬定及安排，並定期對下屬進行相關培訓及績效評估，提升隊伍素質。 - 負責組織及進行員工的消防知識、技能宣傳教育和培訓，定期組織滅火和緊急疏散的演習。 - 配合、協助公安或相關政府機關處理與工廠有關之刑事、治安案件及重大責任事故的調查處理。
56a	私人司機 (港島區 – 北角)	\$20,000	6 天，星期一至五 11 小時(0900-2000)，星期六(1000-1800)，逢星期日休息，酌情性花紅。

57	家庭司機 (港島區 - 西半山)	\$25,000-\$26,000 (超時約\$113/小時)	6天, 11小時(0800-1900), 逢星期日休息, 中五, 5年或以上駕駛七人車的家庭司機經驗, 良好駕駛記錄, 能接受超時工作, 可即時上班優先。
59	助理客戶服務監督(夜班) (新界區 - 荃灣)	\$17,290 起	6天, 9小時(2300-0800), 輪休, 中三, 持有效保安人員許可證及 QAS, 勤工獎\$450, 節日津貼, 生日假, 醫療津貼, 雙糧。
60	公司司機 (港島區 - 上環)	\$23,000-\$24,000	6天, 9小時(0930-1830), 逢星期日休息, 略懂英語及普通話, 持1、2號車牌, 良好駕駛記錄, 熟悉各區街道, 3年相關經驗, 不吸煙, 醫療福利, 提供午膳, 雙糧。
62	家庭司機 (新界區 - 大埔)	\$20,000	5.5天, 10小時(1200-2200), 星期六(1500-2000), 彈性上班時間(若完成當天工作可提早下班), 輪班, 輪休, 熟悉道路, 6人司機團隊, 便裝制服, 雙糧。
63	私人屋苑保安主任(夜班) (港島區 - 灣仔)	\$19,000-\$23,000	6天, 8小時(2359-0800), 輪休, 中五, 略懂英語及普通話, 雙糧。
65	公司司機 (港島區 - 大坑道/黃竹坑)	\$20,000-\$25,000	6天, 10小時(1000-2000/1100-2100), 逢星期日休息, 中五, 5年駕駛經驗, 熟悉香港道路, 良好駕駛紀錄, 持有效中港車牌及國內駕駛經驗優先, 銀行假, 酌情性花紅。
66	司機 (港島區 - 灣仔)	\$22,000-\$24,000	6天, 11小時(0730-1830), 逢星期日休息, 持有效中港車牌, 醫療保險。
67	兼職司機 (港島區 - 柴灣/中半山)	\$90/小時	工作時數因應當天需要而定, 工作時段星期一至五(0700-1900), 中五, 5年相關工作經驗, 一般英語。

68a	客戶服務助理 (新界區 – 荃灣)	\$16,000-\$16,600	6 天，每更 10 小時(0800-1800 / 1300-2300 / 2200-0800)，輪班，輪休，中三，持有效保安人員許可證及 QAS，每月額外一天休息日，年假 10 天，生日假，考試假，婚假，團體醫療保險，酌情性花紅。 (負責商場、商廈或住宅的保安及客戶服務工作，包括巡邏及解答客戶查詢。)
68b	客戶服務大使 (港島區 – 灣仔)	\$16,600-\$18,800	6 天，每更 9 小時(0745-1645 / 1415-2315 / 2300-0800)，輪班，輪休，中三，持有效保安人員許可證及 QAS，每月額外一天休息日，年假 10 天，生日假，考試假，婚假，團體醫療保險，酌情性花紅。 (負責商場、商廈或住宅的保安及客戶服務工作，包括巡邏及解答客戶查詢。)
70	復康巴士司機(大巴) (新界區 – 天水圍)	\$19,137 (超時\$110/小時)	5 天，10.25 小時(0700-1715)，逢星期六日休息，小六，持有效 9、10 號車牌，便裝制服，銀行假，每月津貼 \$1,000。 (協助照顧殘疾人士，搬運及交收貨物等，需體力勞動工作。)
71	Close Protection Officer (Female and Male) (Hong Kong Island – Wan Chai)	\$27,000 or above	55 hours per week (Year-end bonus / 13-months salary / housing allowance and meal allowance) Requirements: <ul style="list-style-type: none"> - 15+ years work experience - High integrity & maturity - Good communication and physical fitness - Experience in personal security an advantage Duties: <ul style="list-style-type: none"> - Provide close protection to executives - Conduct risk assessment - Develop security plans - Respond to emergency situations

72	公司司機 (港島區 – 跑馬地)	\$25,000	6 天，10 小時(0900-1900)，逢星期六或日休息，中三，持有效中港車牌，熟悉香港街道，具相關工作經驗。
73a	保安主管 (港島區 – 司徒拔道肇輝臺)	\$25,000	6 天，12 小時(0700-1900)，輪休，中五，持有效保安人員許可證及 QAS，1 年管理經驗，便裝制服，勤工\$1,000。
73b	保安員 (港島區 – 司徒拔道肇輝臺)	\$20,000	6 天，12 小時(0700-1900 / 1900-0700)，固定更，輪休，持有效保安人員許可證及 QAS，軍裝制服，勤工\$1,000
74	公司司機 (港島區 – 北角)	\$25,000 (超時\$91/小時)	6 天，10 小時(1200-2200)，逢星期六休息，中五，持有效中港車牌，3 年駕駛經驗，醫療福利。
75	學生紀律及職業輔導主任 (新界區 – 粉嶺) 合約期: 2024-09 至 2025-07	\$16,140-\$20,785	5 天，8 小時(0830-1630 / 0930-1730)，逢星期六日休息，中五，學校假期。
76	家庭司機 (新界區 – 火炭駿景園)	\$18,000	5 天，9 小時(0800-1700)，逢星期六日休息，銀行假。
77	公司司機 (九龍區 – 觀塘)	\$26,000-\$27,000 (超時\$110/小時)	6 天，10 小時(0830-1830 / 1000-2000)，輪班，輪休，中五，持有效中港車牌優先，良好駕駛紀錄，駕駛七人車經驗，熟悉港島區道路，2 年或以上相關經驗，年假 10 天，醫療保險及牙科福利，銀行假，雙糧。
78	家庭司機 (新界區 – 大埔)	\$23,000-\$25,000	6 天，10 小時(0730-1730)，逢星期日休息，中五，懂使用道航 GPS，有電單車/私家車或居住大埔區優先，雙糧。
79	公司司機 (九龍區 – 九龍灣)	\$22,000-\$25,000	6 天，10 小時(0830-1830)，輪休，銀行假，酌情性花紅。
80	兼職教師助理 (新界區 – 天水圍) 工作期: 2024-09-16 至 2025-06-06	\$200/小時	5 天，2.5 小時(1520-1750)，非上課日休息，高級文憑。 (負責看管留堂班，指導初中生中英數功課，幫助中學生建立律己精神。)

81	司機 (港島區 – 黃竹坑) 旅遊業監管局 合約期: 3 年	\$25,000 (超時約\$178/小時) + 15%約滿酬金	5 天, 9 小時(0900-1800), 輪休, 中三, 持有效 1、2 號車牌, 5 年或以上全職駕駛工作經驗, 良好駕駛紀錄及態度, 懂 Ms Word、Excel 及中文輸入法, 銀行假。 (處理本局車輛相關的行政工作; 處理辦公室文書及存檔工作; 履行上級分配的其他職責; 須輪班工作, 包括周末及公眾假期。)
82	文員 (港島區 – 北角)	\$15,000-\$18,000	5-6 天, 星期六長短週, 中五, 持有效 1、2 號車牌優先。 (一般文職工作, 懂使用互聯網, 處理交通意外及行車記錄。)
83	司機 (港島區 – 東半山)	\$25,000 (超時\$100/小時)	5 天, 10 / 10.5 小時(0900-1900 / 0730-1800), 可選固定更, 中五, 簡單英語, 5 年或以上相關經驗, 良好駕駛紀錄, 熟悉香港交通路線, 持有效中港車牌及有內地駕駛經驗, 工作時不吸煙, 酌情年終獎金。
84	家庭司機 (九龍區 – 九龍塘)	\$10,000 (超時\$100/小時)	5 天, 5 小時(1200-1700), 逢星期六日及學校假期休息, 中五, 良好駕駛態度, 銀行假, 酌情性花紅。
85	兼職司機 (港島區 – 柴灣/半山)	\$90/小時	逢星期六或日工作, 8-12 小時, 中五, 5 年駕駛經驗, 一般英語, 良好駕駛紀錄。
86	Part-time Pollution Investigator (PRSC) Environmental Protection Department (Contract Term: up to 2025-02-28) Deadline: 2024-07-12	\$178/per hour (or equivalent to the last pay point, whichever is the less)	Requirements: <ul style="list-style-type: none"> - Retired/retiring PC or above who have ceased work in the Government for not more than three years at the time of close of applications. - fluent in both Cantonese and English, proficiency in spoken Putonghua would be an advantage; - basic knowledge in computer application for preparing reports; - physically fit for outdoor work. Duties: <ul style="list-style-type: none"> - assist in conducting general surveillance, ambush operations and enforcements (on-site/ off-site) against environmental offences such as fly-tipping,

landfilling, illegal waste disposal activities expedient connections etc.;

- produce inspection records and reports; input data and maintain relevant database using the departmental software; act as prosecution witness, provide written statements and attend court proceedings if necessary;
- provide on-site assistance for the installation / maintenance of surveillance cameras; inspect / report damages / malfunction of the surveillance cameras for follow-up action with service contractors; monitor video footages captured by the cameras to ensure their proper operation and prepare reports on findings;
- prepare field equipment; assist in carrying out monitoring work, environmental sampling, pollution surveys, inspections and compliance checks at specific locations, including but not limited to open recycling site, livestock farm and specified project sites;
- assist in data input and analysis; process registration and permit / license applications; prepare and edit license / permit documents etc.
- provide administrative support services and perform other miscellaneous duties as assigned by the supervisors.

87a	保安機動部隊(STT) (港島區 - 金鐘)	\$18,000	6 天, 9 小時(0700-1600 / 1500-2400), 輪班, 輪休, 略懂英語及普通話, 軍裝制服, 約滿酬金。
87b	保安主任 (港島區 - 金鐘)	\$18,000	6 天, 9 小時(0700-1600 / 1455-2355 / 2300-0800)固定時間, 輪休, 略懂英語及普通話, 軍裝制服, 約滿酬金。

88a Duty Controller (Security Control Room)
(Kowloon - Kai Tak)

\$32,000

Requirements:

- Retired/retiring **SGT** or above
- Form 5 or above education level, holder of security-related fields is preferred.
- Holder of valid security personnel license and QAS certificate.
- Proficiency in both written and spoken English, Chinese (Cantonese) with good communication ability is often required.
- Experience in using security systems, CCTV monitoring, or emergency response procedures can be beneficial.
- Making quick decisions based on new information and the need to stay vigilant, gather real-time data, assess evolving risks, and the ability to independently think on their feet are crucial in this role.
- Solid concept on frontline security course of action, venue security, crowd/traffic management/control and problem-solving skills is required.
- Knowledge on Fire Fighting System, Security System and computer knowledge are preferred.
- Prior experience and network with local officials and agents of law enforcement preferred.
- Ability to prioritize tasks and work in a diverse workforce.
- Work in shift hour is required.

Duties:

- A shift (0700-1600hrs), B shift (1430-2330hrs) and C shift (2230-0730hrs); 54 hours per week, weekends and holidays are included.
- Overseeing and managing the operations of a security control room;
- Ensuring the smooth and effective functioning of the control room, which serves as the central hub for monitoring and managing security

activities to ensure the safety and protection of the public, guests, visitors, employees, contractors (stakeholders) and assets throughout the Kai Tak Sports Park, including day to day and for events.

88b	Senior Operator (Security Control Room) (Kowloon - Kai Tak)	\$23,000	<p>Requirements:</p> <ul style="list-style-type: none">- Retired/retiring SGT or above- Form 5 or above education level, holder of security-related fields is preferred- Holder of valid security personnel license and QAS certificate.- Prior experience in security operations or control room monitoring is required.- Experience in using security systems, CCTV monitoring, or emergency response procedures can be beneficial.- Knowledge on Fire Fighting System, Security System and computer knowledge are preferred.- Solid concept on frontline security course of action, venue security, crowd/traffic management/control and problem-solving skills is required.- Prior experience and network with local officials and agents of law enforcement preferred.- Ability to prioritize tasks and work in a diverse workforce.- Proficiency in both written and spoken English, Chinese (Cantonese) with good communication ability is often required.- Work in shift hour is required. <p>Duties:</p> <ul style="list-style-type: none">- A shift (0700-1600hrs) and B shift (1430-2330hrs); 54 hours per week, weekends and holidays are included.- Supervision of Security Control Room Operators;- Assisting in the monitoring and operating of all security systems to
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ensure the safety and protection of the public, guests, visitors, employees, contractors (stakeholders) and assets throughout the Kai Tak Sports Park, including day to day and for events.

88c Operator (Security Control Room)
(Kowloon - Kai Tak) \$19,000

Requirements:

- Form 5 or above education level, holder of security-related fields is preferred.
- Holder of valid security personnel license and QAS certificate.
- Prior experience in security operations or control room monitoring is required.
- Experience in using security systems, CCTV monitoring, or emergency response procedures can be beneficial.
- Knowledge on Fire Fighting System, Security System and computer knowledge are preferred.
- Solid concept on frontline security course of action, venue security, crowd/traffic management/control and problem-solving skills is required.
- Prior experience and network with local officials and agents of law enforcement preferred.
- Ability to prioritize tasks and work in a diverse workforce.
- Proficiency in both written and spoken English, Chinese (Cantonese) with good communication ability is often required.
- Work in shift hour is required.

Duties:

- A shift (0700-1600hrs), B shift (1430-2330hrs) and C shift (2230-0730hrs); 54 hours per week,
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weekends and holidays are included.

- Monitoring and operating of all security systems to ensure the safety and protection of the public, guests, visitors, employees, contractors (stakeholders) and assets throughout the Kai Tak Sports Park, including day to day and for events.

89	事故調查主任 (新界區 – 粉嶺)	\$15,000	5 天, 9 小時(0900-1800), 逢星期六日休息, 持 1,2,18 號車牌優先。 (調查公司交通意外事宜, 並跟進事故賠償。)
90	公司司機 (港島區 – 北角半山)	\$22,000-\$23,000 (超時\$100/小時)	5 天, 10 小時(0700-1700), 逢星期日休息, (星期六如需工作, 會獲發額外薪金), 中五, 可駕車上班, 銀行假, 雙糧。

備註 :

1. 以上資料將會每兩星期修訂一次。
2. 職位空缺刊登最少 5 個工作天。

(最近修訂日期: 2024-06-28)

Remarks :

1. The above information will be updated once every two weeks.
2. Job vacancy should be posted at least 5 working days.

(Last updated on 2024-06-28)